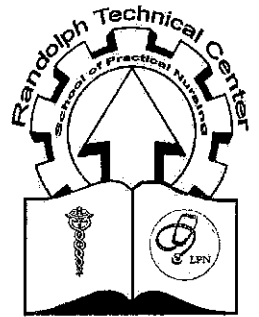


Trans: _____
Ref (3): _____
CNA: _____
License Copy: _____
App. Before: _____
Cash: _____ Ck: _____
Money Order: _____
Date: _____

2024-2025 APPLICATION
RANDOLPH TECHNICAL CENTER
SCHOOL OF PRACTICAL NURSING
(304) 636-9195



PERSONAL

Last Name	First	Middle Initial	Transcript Name
-----------	-------	----------------	-----------------

Mailing Address

City	State	ZIP
------	-------	-----

Home Phone: () _____ Cell Phone: () _____

Work Phone: () _____ Email Address: _____

Social Security Number _____ - _____ - _____ Birth Date: _____

EDUCATION:

High School Graduate? YES { } NO { }

High School Attended _____ Date of Graduation _____

If NO, do you have a HSE? YES { } NO { } Date Received _____

College Attended _____

Other Training or Education _____

EMPLOYMENT HISTORY (Employers May Be Contacted)

Present Employer _____ Date Started _____

Address _____

Previous Employer _____ Date Employed from _____ to _____

Address _____

Any other work experience directly related to health care? YES { } NO { } If Yes, explain:

Why do you want to become a licensed practical nurse? _____

HOW DID YOU HEAR ABOUT OUR PROGRAM? Circle one: WDNE, Inter-Mountain, Barbour Democrat, Clarksburg Exponent, Record Delta, Mountain Statesman, Lewis, Barbour, Taylor, and Upshur Papers.

Other: (Please list) _____

Are you a certified CNA? YES () NO () If yes, please provide a copy of your current certification with this application.

Have you applied to any practical nursing program before? YES { } NO { }

If yes, date and name of program: _____

Do we have your permission to obtain those records? YES { } NO { }

Check any financial aid programs for which you believe you might be eligible:

___ WIA ___ Voc Rehab ___ Veterans ___ TRA ___ Pell Grants (Pending Title IV Certification)

Have you ever been **charged, arrested or convicted** of a felony, misdemeanor, pled guilty or nolo contendere (no contest), to a crime? YES { } NO { } *NOTE: Omitting a charge will result in you not being admitted or dismissal. **Explain: Use back of form.**

Please be advised the state LPN Board may refuse to admit an applicant to the licensure examination who has been convicted of a felony, is habitually intemperate or addicted to habit-forming drugs, methadone, or is mentally incompetent. (9.1.3. - 10 CSR, Policies Regulating Licensure)

RTC practical nursing students must submit to drug and alcohol screenings as part of their admission physicals and at random times at the discretion of the nursing facility or school administration.

I acknowledge the above statement and declare that I do not have any of the above-mentioned problems or a criminal record. Falsification of the application is grounds for immediate dismissal from the program.

Signed _____

Date _____

Please have the following educational transcripts sent to the address below: high school transcripts (**even if you did not complete high school**); HSE test scores; college transcripts (if available); or transcripts from any previous LPN school. (Note: Transcripts must be an **OFFICIAL** copy **sent by the school**. **All transcripts AND references must be postmarked by September 30, 2023.**

Mail completed form and \$35.00 NONREFUNDABLE application fee postmarked by July 22, 2023 to:

Randolph Technical Center
School of Practical Nursing
200 Kennedy Drive
Elkins, WV 26241

REMINDER: TESTING DATES ARE LISTED ON THE APPLICATION DIRECTION SHEET. (Conditional WIOA recipients must pay fee according to payment schedule and will be reimbursed when funds are made available.)

Randolph Technical Center School of Practical Nursing is an Equal Opportunity-Affirmative Action Institution. In compliance with Title VI of the Civil Rights Act, Title IX (Educational Amendments of 1972) Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the other applicable laws and regulations, the School provides equal opportunity to all prospective of individual qualifications and merit without regard to race, sex, religion, age, national origin, disability, or sexual orientation, as identified and defined by law. The school neither affiliates knowingly with nor grants recognition to an individual, group or organization having policies that discriminate on the basis of race, color, age, religion, sex, national origin, disability, or sexual orientation as defined by applicable laws and regulations. Further inquiries may be directed to the Section 504 and Title IX Coordinator, Joseph Arbogast, 40 11th St., Elkins, WV 26241, phone 304-636-9150; or to the U.S. Department of Education's Director of the Office of Civil Rights.